



Poway Unified School District
PSEA Professional Partner Program



APPLICATION FOR PARTNER

Note: Please attach a minimum of one letter of recommendation from a colleague.

Name _____ Site/Dept. _____

Home Address _____ Apt. No _____

City _____ Zip _____ Home Phone _____

Email Address _____ Work Phone _____

Alternate Email _____

Current Position _____

Number of years in current position _____ ☐ Permanent employee with 3 or more years of experience

Total number of years as a permanent employee within PUSD _____ ☐ I have a satisfactory or above current evaluation

Current position: _____

Prior positions held in PUSD (list most recent first):

<i>Date</i>	<i>Site/Department</i>	<i>Position Held</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Certifications, trainings, or other specialized knowledge: _____

Describe leadership roles in which you have served or leadership training you have received, and tell how those roles prepare you to be a Partner (School, District, Community, Other).

Describe your experience in supporting or training personnel inside or outside of PUSD.

Describe the qualities that will make you an effective Partner.

In which of the following areas do you feel competent to mentor others?

Technical/Computer Skills

- | | | | |
|---------------------------------|--|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> Access | <input type="checkbox"/> Outlook | <input type="checkbox"/> PowerPoint | <input type="checkbox"/> Publisher |
| <input type="checkbox"/> Excel | <input type="checkbox"/> Adobe Acrobat | <input type="checkbox"/> SharePoint | <input type="checkbox"/> Google docs |
| <input type="checkbox"/> Word | | | |

District Procedures and Systems Experience

- | | | | |
|---|--|--|---|
| <input type="checkbox"/> Student Attendance | <input type="checkbox"/> Payroll/Personnel | <input type="checkbox"/> MyPlan | <input type="checkbox"/> Finance |
| <input type="checkbox"/> Synergy | <input type="checkbox"/> Facilities | <input type="checkbox"/> MyConnect | <input type="checkbox"/> M & O |
| <input type="checkbox"/> PeopleSoft | <input type="checkbox"/> TOM | <input type="checkbox"/> Confidentiality | <input type="checkbox"/> Phone systems |
| <input type="checkbox"/> Worker's Comp | <input type="checkbox"/> Track-It | <input type="checkbox"/> Publications online | <input type="checkbox"/> Destiny/Library management |

Personal/Professional Expertise

- | | | | |
|--|--|---|---|
| <input type="checkbox"/> Leadership skills | <input type="checkbox"/> Decision making/
goal setting | <input type="checkbox"/> Team building | <input type="checkbox"/> Worksite
interpersonal
relationships |
| <input type="checkbox"/> Communication
with the
Public/Parents | <input type="checkbox"/> Organizational
skills/time
management | <input type="checkbox"/> Performance
evaluation
process | <input type="checkbox"/> Conflict
management |

Paraprofessional

Autism (ASD, RSP, NSH environments)	Curriculum modification and accommodations	Community Based Instruction	Inclusion in the Gen Ed classroom
Student behavior management	IEPs- documenting and compliance	Functional vs. academic curriculum	Working with service providers (speech, OT, APE, PT)
One-on-one instruction	Direct instruction		

Other

I have read and understand the goals of the Professional Partner Program. If qualified, I understand that I will be interviewed by the PSEA Professional Learning Advisory Board. If selected, I agree to attend the Orientation & Training session and Networking meetings during my one year commitment.

Applicant signature

Date

I have read and understand the goals of the Professional Partner Program and support my employee's application. I understand that, if selected, my employee may require time away from their duties to assist their mentees and will do my best to support my employee's participation.

Supervisor signature

Date

Application for Partner for the 2018-2019 school years is due to the PSEA office no later than May 10, 2019