



2018-2019 Scholarship Information

2018-2019 Bulletin of Information

Application Deadline

October 12, 2018

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Am I Eligible to Apply?

INTRODUCTION & GENERAL INFORMATION:

PSEA is proud to announce the availability of Scholarships to its Members, High School *Seniors* who are dependents of PSEA Members who are continuing their education, a Nominated PUSD Student by a PSEA Member, or a Member's dependent who has graduated from High School in the past 2 years.

PSEA Scholarships give Members and their dependents the help they need to achieve their goals. Scholarships will be awarded in increments of \$1,000.00 each unless there are not enough applicants; then the scholarship Committee will have the discretion to increase the awarded increments up to \$2,000.00 each.

Scholarships will be awarded on the basis of achieving a goal for higher education; which may include trade schools, vocational training, and colleges. Awards are granted without regard to race, creed, color, religion, gender, or national origin.

ELIGIBILITY CRITERIA:

1. A PSEA Member, High School *Seniors* of PSEA Members, Nominated PUSD *Seniors* by a PSEA Member, or a Member's dependent who has recently graduated from High School in the past 2 years. **Be sure to add the year you graduated from High School.**
2. A Member in good standing with PSEA.
3. Must submit (with the application) at least **3** of the bulleted items below
 - Course description (can be from the college class description)
 - Copy of class
 - Acceptance letter or notice
 - Letter of intent to register
 - Date of registration (if not yet registered)
 - Copy of registration (if registered and enrolled)
 - Copy of class schedules (official or planned)
 - Unofficial transcripts
4. Scholarships can be applied for each time they are offered by a PSEA Member, all other applicants are limited to one award. Applicants not selected for an award may apply again as long as they meet the stated criteria.
5. Submit a list of other scholarship or financial aid that you have received.

AWARD INFORMATION:

PSEA Scholarships will be awarded in increments of \$1,000.00. Selection decisions will be made by the Scholarship Committee. Checks will be made directly to the applicants in the total amount.

Scholarships will be awarded twice a year. Scholarships will be open for applicants from September 10 through October 12; to be awarded in early November. The second round of scholarships will be open for applicants from April 15 through May 17; to be awarded early in June.



NOTIFICATION:

All applicants will be notified of their award status on the dates set out in the Timeline below.

APPLICATION PREPARATION TIPS:

1. Read and follow all guidelines. Your application will be disqualified if you omit a key step in the guidelines or ignore instructions.
2. It is to your benefit to take time to think carefully about how you want to respond to the essay question before you begin writing. A thorough, meaningful, and well-written response is of value to the selection committee reviewing your application materials. (500 words; one question)
3. Proofread all your work thoroughly. Responses that are unclear or contain numerous mistakes may reflect poorly on your ability to produce a high quality application. Make sure that sentences are complete, clear, and grammatically correct.
4. Have someone else read your completed application. An objective reader can often identify areas that need more explanation and may find errors that you have overlooked.
5. Make sure you know all of the deadlines.
6. Please mark on the OUTSIDE of your envelope: **PSEA SCHOLARSHIP**

TIMELINE:

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- **September 10 thru October 12:** Deadline to submit application information. Applications that are mailed must be **postmarked by October 12, and mailed to the PSEA office. Personal deliveries will also be accepted in the PSEA office until 1:00pm on October 12. The office is generally open from 8:30am to 3:30pm. Please call ahead or email office.psea@gmail.com; to ensure that we are in the office and not out on appointment.**
- **November 7:** Applicants receiving awards will be notified by phone and/or email.
- **November 14:** Awarded Scholarships will be mailed

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- **April 15 thru May 17:** Deadline to submit application information for second scholarship round. Applications that are mailed must be **postmarked by May 17, and mailed to the PSEA office. Personal deliveries will also be accepted in the PSEA office until 1:00pm on May 17. The office is generally open from 8:30am to 3:30pm. Please call ahead or email office.psea@gmail.com; to ensure that we are in the office and not out on appointment.**
- **June 10:** Applicants receiving awards will be notified by phone and/or email.
- **June 17:** Awarded Scholarships will be mailed.

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