



Poway Unified School District
Professional Learning Advisory Board
for Classified Employees



Advisory Board Member/CLC Rep Position Opening

Applications are being accepted for the 2022-2024 term

The Professional Learning Advisory Board (PLAB) is a group of selected Classified Employees and District-appointed supervisors. The purpose of this group is to create, develop and support a structure of professional development opportunities that foster learning individually and collaboratively. PLAB Members must be committed to advocating, researching, and connecting professional learning needs and offerings in the workplace. **This group meets on a monthly basis, ten times per year. In addition to monthly meetings, PLAB members are required to review items on their own time between meetings (approximately 3 hours per month). This is a two-year term. As a part of serving on the PLAB, the PLAB Member will serve as a CLC Rep, and work closely with the Professional Learning Coordinator to assist in the implementation of CLCs.**

Applicant requirements:

- Dedication to creating and sustaining a collaborative culture of continuous learning.
- Desire to provide professional learning opportunities for self and others.
- Ability to communicate effectively.
- Classified employee (non-management)
- Permanent employee of PUSD with 3+ years of experience
- A satisfactory or above overall rating on the last evaluation received.
- Commitment to attend monthly meetings and complete required assignments on their own time.

Submit your completed application along with a letter of recommendation from a colleague to the PSEA office no later than **May 12, 2023**. **Please send scanned documents to Melanie at melanierodriguez@PowaySEA.org with subject line PLAB Application.** Questions? Contact Melanie Rodriguez at (858) 842.4980 ext 103 or via email..

Agreement Between PUSD and PSEA

Article 14.19.2 Professional Learning Advisory Board

The Professional Learning Advisory Board is composed of a minimum of three (3) PSEA and two (2) District members, selected by each party. A PSEA designee and a District designee will jointly have the responsibility of co-chairing the Professional Learning Advisory Board.

The Advisory Board shall meet monthly during the school year (10 times per year) and shall be responsible for:

1. Developing and overseeing a Professional Learning Program for PSEA unit members in close collaboration with the Professional Learning Coordinator, including but not limited to the support and implementation of CLCs.
2. Developing and overseeing a Professional Partner Program to assist new hires and promotional probationary employees in succeeding at their new positions.
3. Assisting in the development of events for Professional Growth Days.
4. Develop additional opportunities for professional learning by unit members.
5. Identify and approve professional development opportunities that are aligned with the District goals, are job embedded and closely related to professional responsibilities.

PSEA representatives on the Advisory Board shall receive a stipend of \$500.00 per year (paid tenthly) from the Professional Learning Program Budget for participating on the Advisory Board.

APPLICATION FOR ADVISORY BOARD MEMBER/CLC REP POSITION

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Questions? Contact Melanie Rodriguez at melanierodriguez@powaySEA.org or (858) 842-4980 ext. 103. **Applications and letters of recommendation are due Friday, May12th and they should be submitted via email.**

Note: Please attach a minimum of one letter of recommendation from a colleague.

Name _____ Site/Dept. _____

Cell Phone _____ Work Phone _____

Email Address _____ Alternate Email _____

Number of years in current position _____ Permanent employee with 3 or more years of experience

Total number of years as a permanent employee within PUSD _____ I have a satisfactory or above current evaluation

Current position: _____

Prior positions held in PUSD (list most recent first):

<i>Date</i>	<i>Site/Department</i>	<i>Position Held</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Certifications, trainings, or other specialized knowledge: _____

Describe leadership roles in which you have served or leadership training you have received. Explain how those roles qualify you to be a member of the Professional Learning Advisory Board.

Describe your experience in supporting or training personnel inside or outside of PUSD.

Describe the qualities that will make you an effective PLAB member.

Why do you want to be a member of the Professional Learning Advisory Board for Classified Employees?

I understand the goals of the Professional Learning Advisory Board for Classified Employees. If selected, I agree to attend the monthly meetings and complete all related assignments.

Applicant signature

Date

I understand the goals of the Professional Learning Advisory Board for Classified Employees and support my employee's application. I understand that, if selected, my employee may require time away from their duties to attend monthly meetings (approximately 2 -3 hours per month).

Supervisor signature

Date